



Invoice date (Y-M-D) **2017-03-13**
 Customer number **1234567**
 Invoice number **999999999**
 Customer ref. 1 **Store 5**
 Customer ref. 2 **Campaign 35**

ABC COMPANY
 ATTN JOHN SMITH
 123 ABC STREET
 OTTAWA ON K1A 0B1

Contact us

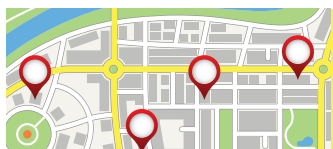
General inquiries | Tracking
1-866-607-6301
 Questions about your invoice/account
1-800-267-7651
cmg@canadapost.ca
canadapost.ca/billing

Summary of charges

Total amount of this invoice \$89.28
 Your payment is due by (Y-M-D) 2017-03-28

Important message
(page 2)

	Subtotal	GST	HST (page 2)	QST	Total
Current invoice cycle (includes adjustments)					
Items shipped	143.95	4.78	6.74		155.29
Items returned	11.94		1.04	0.52	13.50
Items cancelled	10.50	0.53			11.03
Prior invoice cycle					
Items cancelled	-16.23	-0.31	-0.75		-17.29
Claim settlement	-70.72	-3.52			-74.24
Volumetric equivalent	0.90	0.02	0.07		0.99
Total	\$ 80.38	\$1.50	\$7.10	\$0.52	\$ 89.28



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FlexDelivery™?

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canadapost.ca

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Return this slip with your payment



Customer number **1234567**
 Invoice number **999999999**

Amount due **\$89.28**
 Due date (Y-M-D) **2017-03-28**

Payment terms: The net amount is due in 15 days from the invoice date. A late payment fee at a rate of 18% per year will be charged on any invoice paid after the due date.	Amount paid \$
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CANADA POST CORPORATION
 PAYMENT PROCESSING
 2701 RIVERSIDE DR
 OTTAWA ON K1A 1L7

ABC COMPANY
 ATTN JOHN SMITH
 123 ABC STREET
 OTTAWA ON K1A 0B1

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HST details

HST Ont.	7.10			
Total HST				\$7.10

How to pay your invoice

Use one of the following methods of payment:

- **preauthorized bank payment;**
- **preauthorized credit card payment**, with Canada Post approval;
- **online payment** under **Manage My Accounts;**
- **electronic funds transfer** (contact the Credit Management Group);
- **cheque or money order** payable to Canada Post Corporation; to ensure payment is applied to your account, provide the invoice remittance slip with your customer number on the cheque or money order.

Additional information

- Invoice discrepancies must be communicated to Canada Post within 90 days of the invoice date, after which the invoice will be deemed accepted by you.
- Canada Post reserves the right to charge additional fees; you can request the list of them from the Credit Management Group.
- Past due invoices are subject to a late payment fee, which is calculated at a rate of 1.5% per month (18% per year); Canada Post may amend this rate at any time.
- All invoices and their payments are in Canadian dollars only.
- Refer to Customer Guides for details on terms and conditions.

Important message

This is your invoice, with some improvements. In our ongoing effort to serve you better, we made changes for you to more easily understand your charges and tailor your invoice to better suit your needs. These changes have not affected your services or their cost.

What has changed? See details at canadapost.ca/billing.

Sign up to receive your invoices and statement of account electronically

Name _____ Telephone number _____

Email _____

Select all that apply:

- PDF** – Email notification with a link to your invoice summary or details
- Data** – Email notification with invoice details in TXT format
-
- No printed invoices and statement of account**
 (prime or billing contact only)

Signature _____

Customer number **1234567**

Company name **XYZ Company**

Your details

Items shipped from 456 XYZ STREET MISSISSAUGA ON L5N 8G6

Order date (Y-M-D)	Order no.	Reference	Service description	Number of items	Subtotal (\$)	GST	HST	QST	Amount
2017-02-07	D111111111	Customer ref	Items shipped	2	31.66		2.65		34.31
	D222222222	Customer ref	Items shipped	5	13.01		1.44		14.45
			Volumetric equivalent		3.66	0.18			3.84
	D333333333	Customer ref	Items shipped	6	31.66		2.65		34.31
2017-02-08	D111111111	Customer ref	Items shipped	2	31.66	2.65			34.31
			Volumetric equivalent		3.66	0.18			3.84
	D222222222	Customer ref	Items shipped	2	20.63	1.03			21.66
2017-02-09	D111111111	Customer ref	Items shipped	1	8.01	0.55			8.56
			Volumetric equivalent		3.66	0.18			3.84
Total items shipped				6	\$143.95	\$4.78	\$6.74		\$155.29

2017-02-07	D111111111	Customer ref	Items return to sender	1	3.98			0.52	4.50
	D222222222	Customer ref	Items anticipated return	1	3.98		0.52		4.50
2017-02-07	D111111111	Customer ref	Items authorized return	1	3.98		0.52		4.50
Total items returned				3	\$11.94		\$1.04	\$0.52	\$13.50

2017-02-11	111111111	K1A 0B1	Scheduled pickup	1	7.50	0.38			7.88
	111111111	K1A 0B2	On-Demand pickup	1	3.00	0.15			3.15
Total pickup services				2	\$10.50	\$0.53			\$11.03

Adjustments relating to prior invoices

2017-02-15	D111111111CL	ST #111111111		1	-17.68	-0.88			-18.56
	D222222222CL	ST #111111111		1	-17.68	-0.88			-18.56
2017-02-15	D333333333CL	ST #111111111		1	-17.68	-0.88			-18.56
	D444444444CL	ST #111111111		1	-17.68	-0.88			-18.56
Total claim settlement				4	-\$70.72	-\$3.52			-\$74.24

2017-02-13	D555555555CL	ST #111111111		1	-6.21	-0.31			-6.52
	D666666666LC	ST #111111111		2	-10.02		-0.75		-10.77
Total items cancelled				3	-\$16.23	-\$0.31	-\$0.75		-\$17.29
2017-02-13	D111111111	Customer ref		1	0.45	0.02			0.47
2017-02-14	D222222222	Customer ref		1	0.45		0.07		0.52
Total volumetric equivalent				2	\$0.90	\$0.02	0.07		\$0.99

Thank you for your business.