

# Government Mail Free of Postage

Last updated: June 14th, 2021

#### Table of contents

1. Overview	 2
2. Services included	 3
3 Services excluded	2

### 1. Overview

Government Mail Free of Postage allows for mail to be sent for free to and from:

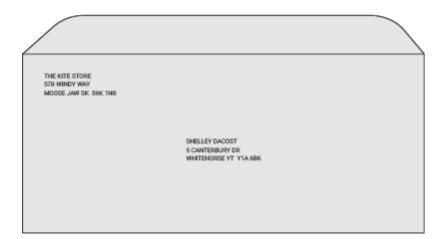
- · The Governor General
- The Speaker or Clerk of the Senate or House of Commons
- The Parliamentary Librarian or the Associate Parliamentary Librarian
- · Members of the Senate
- Members of the House of Commons (see the <u>Parliamentary mailings using</u> <u>Neighbourhood Mail™ section</u>)
- · The Conflict of Interest and Ethics Commissioner or Senate Ethics Officer
- The Director of the Parliamentary Protective Service
- · The Parliamentary Budget Officer

The mail is sent for free if both the sender and receiver are in Canada.

#### Address your item

Standardized addressing helps make sure that mail is consistently delivered on time, the first time, every time.

When addressing your mail item with a return address, we recommend you place it on the front of the mail item in the upper left corner.



For more information, see our <u>Addressing Guidelines</u> or the Letter Mail Regulations on the <u>Department of Justice website</u>.

#### 2. Services included

You may send Government Mail Free of Postage using:

- Lettermail™
- Incentive Lettermail™
- Personalized Mail™ (up to 500 g) including Dimensional
- Publications Mail™
- Neighbourhood Mail<sup>™</sup> (printed matter only)

# Parliamentary mailings using Neighbourhood Mail

Members of the House of Commons may only send Parliamentary Mailings using Neighbourhood Mail™ (Government Mail Free of Postage) to constituents up to four times each calendar year. These mailings must consist of printed matter only. Members of the House of Commons are entitled to Parliamentary Neighbourhood Mail beginning on the day that the Canada Gazette announces their election to the House and up to 10 days after they leave office. All mailings must be mailed in Ottawa through the House of Commons Post Office. Extra mailings, after the first four mailings, are subject to the applicable price. Contact a Canada Post representative for further details and requirements.

# 3. Services excluded

When sending Government Mail Free of Postage, payment is required at the applicable prices for:

- Postal Code Targeting
- Parcel Services
- Registered Mail™
- · Liability coverage