
Canada Post

Unaddressed Admail Partial Mailing

Tutorial for EST online



Introduction

This tutorial is to provide our Unaddressed Admail customers with step-by-step instructions for the preparation of Partial Mailings when using EST online.

The tutorial shows how to enter a Partial Mailing as a separate line with the applicable Deposit Date and associated volume.

It also provides instructions regarding the Statement of Mailing that must accompany the Partial Mailings at the deposit location.

Customers are reminded, all Partial Mailings must be deposited in full no later than 15 business days from the first deposit date.

Note: Deposit dates and associated volumes must be declared in EST when mailing “Upon Receipt” Unaddressed Admail as a Partial Mailing.

Initial Customer and Mailing Details

1. **Enter Billing Information- Contract #, Paid By, Method of Payment, Reference (Optional) and Size of Pieces.**
2. **Select Outlet/Deposit Location.**
3. **Enter Contact Information.**
4. **Click on Add to select your delivery coverage for 1st Partial Mailing.**

Create My Order step ① 2 3 4

Select Template: Retrieve

About My Mailing

Mailed By: 7023210 Mailed On Behalf Of: 7023210 Contract Number: Paid By Customer: 7023210 Method of Payment: Account

My Reference (Optional): ?

Householder Counts Data Type: Consumers' Choice ? Total Points of Call

Size of the items in my mailing: ?

Standard Up to 30.5 x 15.24 cm (12" x 6")

Oversize 1 Up to 30.5 x 22.85 cm (12" x 9")

Oversize 2 Up to 35.56 x 28 cm (14" x 11")

Continuous Inbound Freight (CIF)

Outlet of Payment: **NOT SELECTED** [Select Outlet](#)

My Contact Information

Contact Name: ?

Contact Phone Number: ? Example: "123-456-7890"

Contact e-mail Address (Optional): ?

Mail Pieces

Title of Mail Piece	Weight	Number of Pieces	Deposit Date	Transportation Required
<input type="button" value="add"/>				

Delivery Coverage for 1st Partial Mailing

1. **Enter Mailing Piece**
Description- Title of Mail Piece, Weight per Piece.
2. **Select Drop-off Date-Deposit date.**
3. **Enter Bundle & Container information.**
4. **Select Delivery Coverage Filters- Target Areas & Delivery Modes.**
5. **Select Target Area - Province or first 3 characters of Postal Code and then **Click Add** to generate the list for the area selected.**
6. **Review Mailing Plan selected.**
7. **Click on Finish** to upload your Points of Call list to this order.

Create My Order step 1 2 3 4

Delivery Details for My Mailing Piece

1. Title of Mail Piece: ABC Part 1
Weight in grams for Each Item: 55

2. Drop-off Date (Delivery will start upon receipt): 2015/08/14
OR Specific Start Date: yyyy/mm/dd
Deposit before 11AM

3. I will drop-off at one location (Transportation charges will apply): OTTAWA RVU 1424 SANDFORD FLEMING AVE OTTAWA ON K1G1C0
OR I will deliver directly to Delivery Installation(s)

4. Number of Items per bundle: 200
Number of bundles per container: 5
Container Type: Customer Supplied

Delivery Coverage

5. Filter Criteria
Target Areas: All Types, Houses, Apartments, Farms, Businesses
Delivery Modes: All Types, CF, DR, GD, LB, LC, MR, RR, SS
 Auto complete split walks

6. Search Criteria
Postal Code: K1B [add] OR Province: [dropdown]

7. Mailing Plan
 Total Number of containers 8 Total Number of Pieces 7060
 OTTAWA - LCD - LANCASTER Containers 8 Desired Total 7060

[Cancel] [Finish]

Create 2nd Partial Mailing

1. **View** your first Partial Mailing line (i.e. Deposit location: Ottawa RVU – Deposit date 2015/08/14- 7,060 pieces).
2. **Click on Add** to create 2nd Partial Mailing.

Create My Order

step ① 2 3 4

Select Template: Retrieve

About My Mailing

Mailed By: 7023210 Mailed On Behalf Of: 7023210 Contract Number: Paid By Customer: 7023210 Method of Payment: Account

My Reference (Optional): Test

Householder Counts Data Type: Consumers' Choice Total Points of Call

Size of the items in my mailing: Standard Up to 30.5 x 15.24 cm (12" x 6") Oversize 1 Up to 30.5 x 22.85 cm (12" x 9") Oversize 2 Up to 35.56 x 28 cm (14" x 11")

Continuous Inbound Freight (CIF)

Outlet of Payment: OTTAWA RVU (0015) [Select Outlet](#)

My Contact Information

Contact Name: test

Contact Phone Number: 613-123-4563 Example: "123-456-7890"

Contact e-mail Address (Optional):

Mail Pieces

Title of Mail Piece	Weight	Number of Pieces	Deposit Date	Transportation Required	
ABC Part 1	55	7060	2015-08-14	Yes	

add

next step

Delivery Coverage for 2nd Partial Mailing

1. **Enter Mailing Piece**
Description- Title of Mail Piece, Weight per Piece.
2. **Select Drop-off Date-Deposit date.**
3. **Enter Bundle & Container information.**
4. **Select Delivery Coverage Filters- Target Areas & Delivery Modes.**
5. **Select Target Area - Province or first 3 characters of Postal Code and then **Click Add** to generate the list for the area selected.**
6. **Review Mailing Plan selected.**
7. **Click on Finish** to upload your Points of Call list to this order.

step 1 2 3 4

Create My Order

Delivery Details for My Mailing Piece

1 Title of Mail Piece ?

Weight in grams for Each Item

Cost Centre Reference (optional)

2 Drop-off Date (Delivery will start upon receipt) yyyy/mm/dd Specific Start Date Deposit before 11AM

I will drop-off at one location (Transportation charges will apply) OTTAWA RVU 1424 SANDFORD FLEMING AVE OTTAWA ON K1G1C0 I will deliver directly to Delivery Installation(s)

3 Number of Items per bundle ?

Number of bundles per container ?

Container Type ?

4 **Delivery Coverage**

Filter Criteria

Target Areas All Types Houses Apartments Farms Businesses

Delivery Modes All Types CF DR GD LB LC MR RR SS

Auto complete split walks ?

5 **Search Criteria**

Postal Code ? Province ?

6 **Mailing Plan**

Total Number of containers 17 **Total Number of Pieces 16619**

OTTAWA - LCD - S Containers 17 Desired Total 16619

7

Create 3rd Partial Mailing

1. **View** your second Partial Mailing line (i.e. Deposit location: Ottawa RVU – Deposit date 2015/08/18- 16,619 pieces).
2. **Click on Add** to create 3rd Partial Mailing.

Create My Order

step ① 2 3 4

Select Template: Retrieve

About My Mailing

Mailed By: 7023210 Mailed On Behalf Of: 7023210 Contract Number: Paid By Customer: 7023210 Method of Payment: Account

My Reference (Optional): ?

Householder Counts Data Type: Consumers' Choice ? Total Points of Call

Size of the items in my mailing: ?

Standard Up to 30.5 x 15.24 cm (12" x 6") Oversize 1 Up to 30.5 x 22.85 cm (12" x 9") Oversize 2 Up to 35.56 x 28 cm (14" x 11")

Continuous Inbound Freight (CIF)

Outlet of Payment: OTTAWA RVU (0015) [Select Outlet](#)

My Contact Information

Contact Name: ?

Contact Phone Number: ? Example: "123-456-7890"

Contact e-mail Address (Optional): ?

Mail Pieces

Title of Mail Piece	Weight	Number of Pieces	Deposit Date	Transportation Required	
ABC Part 1	55	7060	2015-08-14	Yes	
ABC Part 2	55	16619	2015-08-18	Yes	

Delivery Coverage for 3rd Partial Mailing

1. **Enter Mailing Piece**
Description- Title of Mail Piece, Weight per Piece.
2. **Select Drop-off Date-Deposit date.**
3. **Enter Bundle & Container information.**
4. **Select Delivery Coverage Filters- Target Areas & Delivery Modes.**
5. **Select Target Area - Province or first 3 characters of Postal Code and then **Click Add** to generate the list for the area selected.**
6. **Review Mailing Plan selected.**
7. **Click on Finish** to upload your Points of Call list to this order.

step 1 2 3 4

Create My Order

Delivery Details for My Mailing Piece

1
 Title of Mail Piece ?
 Weight in grams for Each Item

2
 Drop-off Date (Delivery will start upon receipt) OR
 Specific Start Date
 Deposit before 11AM

3
 I will drop-off at one location (Transportation charges will apply)
 OTTAWA RVU
 1424 SANDFORD FLEMING AVE
 OTTAWA ON K1G1C0 OR
 I will deliver directly to Delivery Installation(s)

3
 Number of Items per bundle ?
 Number of bundles per container ?
 Container Type ?

Delivery Coverage

4
Filter Criteria
 Target Areas All Types Houses Apartments Farms Businesses
 Delivery Modes All Types CF DR GD LB LC MR RR SS
 Auto complete split walks ?

5
Search Criteria
 Postal Code OR
 Province ?

6
Mailing Plan
 Total Number of containers 9 **Total Number of Pieces 8911**
 OTTAWA - STN - C Containers 9 Desired Total 8911

7

Review all Partial Mailing and Generate your order

1. **View your third Partial Mailing line (i.e. Deposit location: Ottawa RVU – Deposit date 2015/08/21- 8,911 pieces).**
2. **Click on next step to upload all 3 Partial Mailings Plan.**

Create My Order

step ① 2 3 4

Select Template: Retrieve

About My Mailing

Mailed By: 7023210 Mailed On Behalf Of: 7023210 Contract Number: Paid By Customer: 7023210 Method of Payment: Account

My Reference (Optional): Test

Householder Counts Data Type: Consumers' Choice Total Points of Call

Size of the items in my mailing: Standard Up to 30.5 x 15.24 cm (12" x 6") Oversize 1 Up to 30.5 x 22.85 cm (12" x 9") Oversize 2 Up to 35.56 x 28 cm (14" x 11")

Continuous Inbound Freight (CIF)

Outlet of Payment: OTTAWA RVU (0015) [Select Outlet](#)

My Contact Information

Contact Name: test

Contact Phone Number: 613-123-4563 Example: "123-456-7890"

Contact e-mail Address (Optional):

Mail Pieces

Title of Mail Piece	Weight	Number of Pieces	Deposit Date	Transportation Required		
ABC Part 1	55	7060	2015-08-14	Yes		
ABC Part 2	55	16619	2015-08-18	Yes		
ABC Part 3	55	8911	2015-08-21	Yes		

add

next step

Review Statement of Mailing

1. **View** your mailing summary.
2. **View** your invoice detail, if needed **Enter** Promo Code.
3. **View** statement of Mailing and Distribution Plan.
4. **Click on next step** to generate your order.

View My Order

step 1 2 3 4

Mailing Summary

The following table is a summary of the selected Target Area and Delivery Mode(s).

ABC Part 1	Total Number of containers 8	Total Number of Pieces 7060
ABC Part 2	Total Number of containers 17	Total Number of Pieces 16619
ABC Part 3	Total Number of containers 9	Total Number of Pieces 8911

Paying for My Mailing

Number of Items:	32590
Price per Item:	0.181
Sub Total: \$ 5,898.79	
SMB Savings:	\$ -294.93
Partner Discount:	\$ -840.59
Transportation Fee:	\$ 325.90
Sub Total: \$ 5,929.76	
GST/HST:	\$ 661.58
PST:	\$ 0.00
Total Amount Due: \$ 5,750.75	

Promo Code:

Printing Documents

The following preview document can be printed or kept for reference purposes

-  [Preview Statement of Mailing](#)
-  [Distribution Plan \(Summary\)](#)

The following documents will be available for printing after you have successfully transmitted your mailing to Canada Post

- Statement of Mailing (Mandatory)
- Container Labels (Mandatory)

Sort Container Labels by:

Detailed Distribution Plan (Optional - can be quite large)

Number of monotonainers or skid/pallets (if applicable):
Monos: Skids:

Save template as:

Submit your Order

View My Order step 1 2 ③ 4

Mailing Summary

The following table is a summary of the selected Target Area and Delivery Mode(s).

ABC Part 1	Total Number of containers 8	Total Number of Pieces 7060
ABC Part 2	Total Number of containers 17	Total Number of Pieces 16619
ABC Part 3	Total Number of containers 9	Total Number of Pieces 8911

Paying for My Mailing

Promo Code:

Printing Documents

The following preview document can be printed or kept for reference purposes

The following documents will be available for printing after you have successfully transmitted your mailing to Canada Post

Once you have selected **Submit** your Order will be sent and can no longer be modified

(1645) Note the information provided to Canada Post is subject to verification. Therefore, if items actually presented to Canada Post are inconsistent with the information provided (incorrect category, volumes, weights, preparation; missing surcharges etc.) prices may be adjusted and/or additional charges added as provided in the Customer's Agreement with Canada Post. The Customer agrees that such price changes are to be automatically applied to the Customer through the same method of payment chosen by the Customer for the Order (credit card or Canada Post account), with no further notice required to the Customer from Canada Post.

Click on Submit to Finalize your Order.

Complete Order

You have successfully complete your order

1. Click on the PDF files to print:

- *Statement of Mailing (SOM)*
- *Container labels*
- *Distribution Plan*

Preparing My Mailing

step 1 2 3 4

 Your Order has been successfully created. Follow the instructions below to prepare your mailing for drop-off.

Order Date: 2015/08/12
Order Number: C907793028

Please Note: You may print this page for your records. The Statement of Mailing below is your official receipt.

Instructions

Print your documents

1. Click on each of the document links below to open a PDF window.
2. In the new PDF window, click on the print icon  on the Adobe® Reader® toolbar. Select "Actual Size" in print options to ensure labels print correctly.
3. You must click on the link below in order to ensure that the tool automatically generates the Statement of Mailing and Container Labels, required for this mailing.
4. Follow the instructions in the print dialog to print your document.
5. Documents can be reprinted within 24 hours from [View Current Orders](#)

 [Statement of Mailing](#)
Print on regular 21.5 x 28.0 cm (8.5" x 11") paper

 [Container Labels](#)
Print on 21.5 x 28.0 cm (8.5" x 11") [label stock](#)

 [Distribution Plan - Summary](#)
Print on regular 21.5 x 28.0 cm (8.5" x 11") paper

If you do not have Adobe Reader to view PDF documents, [download it here](#)

Complete your mailing for Drop-off

1. Ensure you have printed the Statement of Mailing and your Container label(s).
2. To confirm your mail Items meet Unaddressed Admail specifications (e.g. size, weight) a representative sample of the Item must be provided to the drop-off location on or before the drop-off date.
3. Bring the first and second copy of the Statement of Mailing with your mailing to the drop-off location, and keep one copy as your Order receipt for your records.
4. Attach the Container label(s) to your container(s). For information on how to order Container Labels [click here](#)
5. Drop-off your mailing at the identified drop-off location on **2015/08/14**
6. For detailed instructions on Mail preparation, [click here](#)

[Close the session or Start a new Order](#)

Statement of Mailing (SOM)- 1st Deposit

In this example the 1st deposit is on August 14th

On your 1st deposit

Submit the following copies:

- Accepting location
- Customer
- Data Entry

❖ With the associated volume for this date

SOM information

1. SOM Name

2. Location Name and Deposit Date

3. The volume associated to this deposit location and date

4. Detail of the entire Mailing



Unaddressed Admail - Fully Featured
Médiaposte sans adresse - Haut de gamme

1 → **C907793028**

Accepting Location **1** Lieu de dépôt

Mailed By Customer Number Expédié par N° du client: 7023210
 IIQA CUST DO NOT USE - 005
 10 SAINTE-CATHERINE ST E test
 MONTREAL QC H2X 1K4 613-123-4563
 Mailed on behalf of Expédié au nom de: 7023210 IIQA CUST DO NOT USE - 005
 CIF ACMA: No / Non
 Customer Reference Référence du client: Test

Paid By Customer No. N° du client/compte
7023210
 Method of Payment Mode de paiement
Account / Porter au compte
Contract No. N° de la convention
 Transmitted/Transmis: 2015/08/12 10:23 EDT

Deposit Summary / Sommaire du dépôt



ZKGC 11003 90779 30281 00001 0000

2

Location Name / Nom du bureau: OTTAWA RVU 0015
1424 SANDFORD FLEMING AVE
OTTAWA ON K1G 1C0
 Deposit Date / Date du dépôt: 2015/08/14
 (The Induction Date may be different. / La date de dépôt pourrait être différente.)

Base Charges frais de base	\$1,277.86
Amount for Deposit Montant pour dépôt	\$1,348.46
Option: Transport Fees Frais de transport	\$70.60
Sub-total Before Taxes Total partiel avant les taxes	\$1,102.47
GST/TPS \$0.00 HST/TVH \$143.32 PST/TVP \$0.00	\$143.32
Total Amount Due for Deposit	\$1,245.79
Montant total dû pour dépôt	

Service Description / Description du service	Pieces Articles	Weight / Piece Poids / article	Containers / Conteneurs (Customer estimate / Evaluation du client)
Unaddressed Admail - Stand / Médiaposte sans adresse std	7,060	55.00 g	8
	7,060	388.300 kg	

Entire Mailing / Envoi complet

Product / Produit	Cost Centre Reference / Référence centre de coûts	Deposit Date / Date du dépôt	Pieces Articles	Weight/Piece / Poids/article	\$ / Piece / \$ / article	Start Date de livr. / \$ / Piece / \$ / article	Transportation / Transport / Pieces Articles / \$ / article	Total Cost (\$) / Total des frais (\$)
00005		2015/08/14	7,060	55.00 g	\$0.18100		7,060 \$0.0100	\$1,348.46
00005		2015/08/18	16,619	55.00 g	\$0.18100		16,619 \$0.0100	\$3,174.23
00005		2015/08/21	8,911	55.00 g	\$0.18100		8,911 \$0.0100	\$1,702.00
TOTAL			32,590	1,792.45 kg				\$6,224.69

C907793028

Customer Client

Paid By Customer No. N° du client/compte
7023210
 Method of Payment Mode de paiement
Account / Porter au compte
Contract No. N° de la convention
 Transmitted/Transmis: 2015/08/12 10:23 EDT

C907793028

Data Entry Saisie des données

Paid By Customer No. N° du client/compte
7023210
 Method of Payment Mode de paiement
Account / Porter au compte
Contract No. N° de la convention
 Transmitted/Transmis: 2015/08/12 10:23 EDT

Statement of Mailing (SOM)- 2nd Deposit

In this example the 2nd deposit is on August 18th

On your 2nd deposit

Submit the following copies:

- Accepting location
- Customer

❖ *With the associated volume for this date*

		Unaddressed Admail - Fully Featured Médiaposte sans adresse - Haut de gamme		C907793028 Accepting Location Lieu de dépôt																					
Mailed By Customer Number Expédié par N° du client: 7023210 IIQA CUST DO NOT USE - 005 10 SAINTE-CATHERINE ST E test MONTREAL QC H2X 1K4 613-123-4563		Mailed on behalf of Expédié au nom de: 7023210 IIQA CUST DO NOT USE - 005 CIF ACMA: No / Non		Paid By Customer No. N° du client/compte 7023210 Method of Payment Mode de paiement Account / Porter au compte Contract No. N° de la convention Transmitted/Transmis: 2015/08/12 10:23 EDT																					
Customer Reference Référence du client: Test		Deposit Summary / Sommaire du dépôt		Location Name / Nom du bureau: OTTAWA RVU 0015 1424 SANDFORD FLEMING AVE OTTAWA ON K1G 1C0 Deposit Date / Date du dépôt: 2015/08/18 (The Induction Date may be different. / La date de dépôt pourrait être différente.)																					
 ZKGC 11003 90779 30281 00002 0000 Acceptance and RTO Scans Required (CPC use only) Balayage d'acceptation et RTO requis (À l'usage de SCP seulement)		<table border="1"> <tr> <td>Base Charges frais de base</td> <td>\$3,008.04</td> </tr> <tr> <td>Amount for Deposit Montant pour dépôt</td> <td>\$3,174.23</td> </tr> <tr> <td>Option: Transport Fees Frais de transport</td> <td>\$166.19</td> </tr> <tr> <td>Sub-total Before Taxes Total partiel avant les taxes</td> <td>\$2,595.18</td> </tr> <tr> <td>GST/TPS \$0.00 HST/TVH \$337.37 PST/TVP \$0.00</td> <td>\$337.37</td> </tr> <tr> <td>Total Amount Due for Deposit</td> <td>\$2,932.55</td> </tr> <tr> <td>Montant total dû pour dépôt</td> <td></td> </tr> </table>		Base Charges frais de base	\$3,008.04	Amount for Deposit Montant pour dépôt	\$3,174.23	Option: Transport Fees Frais de transport	\$166.19	Sub-total Before Taxes Total partiel avant les taxes	\$2,595.18	GST/TPS \$0.00 HST/TVH \$337.37 PST/TVP \$0.00	\$337.37	Total Amount Due for Deposit	\$2,932.55	Montant total dû pour dépôt		<table border="1"> <tr> <td colspan="2">Containers / Conteneurs</td> </tr> <tr> <td colspan="2">(Customer estimate / Evaluation du client)</td> </tr> <tr> <td>Customer Supplied Containers / Conteneurs fournis par le client</td> <td>17</td> </tr> </table>		Containers / Conteneurs		(Customer estimate / Evaluation du client)		Customer Supplied Containers / Conteneurs fournis par le client	17
Base Charges frais de base	\$3,008.04																								
Amount for Deposit Montant pour dépôt	\$3,174.23																								
Option: Transport Fees Frais de transport	\$166.19																								
Sub-total Before Taxes Total partiel avant les taxes	\$2,595.18																								
GST/TPS \$0.00 HST/TVH \$337.37 PST/TVP \$0.00	\$337.37																								
Total Amount Due for Deposit	\$2,932.55																								
Montant total dû pour dépôt																									
Containers / Conteneurs																									
(Customer estimate / Evaluation du client)																									
Customer Supplied Containers / Conteneurs fournis par le client	17																								
<table border="1"> <thead> <tr> <th>Service Description / Description du service</th> <th>Pieces Articles</th> <th>Weight / Piece Poids / article</th> </tr> </thead> <tbody> <tr> <td>Unaddressed Admail - Stand: / Médiaposte sans adresse std.</td> <td>16,619</td> <td>55.00 g</td> </tr> <tr> <td></td> <td>16,619</td> <td>914.045 kg</td> </tr> </tbody> </table>		Service Description / Description du service	Pieces Articles	Weight / Piece Poids / article	Unaddressed Admail - Stand: / Médiaposte sans adresse std.	16,619	55.00 g		16,619	914.045 kg															
Service Description / Description du service	Pieces Articles	Weight / Piece Poids / article																							
Unaddressed Admail - Stand: / Médiaposte sans adresse std.	16,619	55.00 g																							
	16,619	914.045 kg																							
Entire Mailing / Envoi complet																									
Product / Produit	Cost Centre Reference / Référence centre de coûts	Deposit Date / Date du dépôt	Pieces / Articles	Weight/Piece / Poids/article	\$ / Piece / \$ / article	\$ / kg	Start Date de livr. / \$ / article	Transportation / Transport / Pieces / Articles	\$ / Piece / \$ / article	Total Cost (\$) / Total des frais (\$)															
00005		2015/08/14	7,060	55.00 g	\$0.18100			7,060	\$0.0100	\$1,348.46															
00005		2015/08/18	16,619	55.00 g	\$0.18100			16,619	\$0.0100	\$3,174.23															
00005		2015/08/21	8,911	55.00 g	\$0.18100			8,911	\$0.0100	\$1,702.00															
TOTAL			32,590	1,792.45 kg						\$6,224.69															

C907793028 Customer Client	
Paid By Customer No. N° du client/compte 7023210 Method of Payment Mode de paiement Account / Porter au compte Contract No. N° de la convention Transmitted/Transmis: 2015/08/12 10:23 EDT	

Statement of Mailing (SOM)- 3rd Deposit

In this example the 3rd deposit is on August 21st

On your 3rd deposit

Submit the following copies:

- Accepting location
- Customer

❖ With the associated volume for this date

CANADA POSTES POST CANADA

Unaddressed Admail - Fully Featured
Médiaposte sans adresse - Haut de gamme

Mailed By Customer Number Expédié par N° du client: 7023210
 IIQA CUST DO NOT USE - 005
 10 SAINTE-CATHERINE ST E test
 MONTREAL QC H2X 1K4 613-123-4563

Mailed on behalf of Expédié au nom de: 7023210 IIQA CUST DO NOT USE - 005
 CIF ACMA: No / Non

Customer Reference Référence du client: Test

C907793028

Accepting Location Lieu de dépôt 1

Paid By Customer No. N° du client/compte
7023210

Method of Payment Mode de paiement
Account / Porter au compte

Contract No. N° de la convention

Transmitted/Transmis: 2015/08/12 10:23 EDT

Deposit Summary / Sommaire du dépôt



ZKGC 11003 90779 30281 00003 0000

Acceptance and RTO Scans Required (CPC use only)
Balayage d'acceptation et RTO requis (À l'usage de SCP seulement)

Location Name / Nom du bureau: OTTAWA RVU 0015
1424 SANDFORD FLEMING AVE
OTTAWA ON K1G 1C0

Deposit Date / Date du dépôt: 2015/08/21
(The Induction Date may be different. / La date de dépôt pourrait être différente.)

Base Charges frais de base	\$1,612.89
Amount for Deposit Montant pour dépôt	\$1,702.00
Option: Transport Fees Frais de transport	\$89.11
Sub-total Before Taxes Total partiel avant les taxes	\$1,391.52
GST/TPS \$0.00 HST/TVH \$180.89 PST/TVP \$0.00	\$180.89
Total Amount Due for Deposit	\$1,572.41
Montant total dû pour dépôt	\$1,572.41

Service Description / Description du service	Pieces Articles	Weight / Piece Poids / article
Unaddressed Admail - Stand / Médiaposte sans adresse std.	8,911	55.00 g
	8,911	490.105 kg

Containers / Conteneurs (Customer estimate / Evaluation du client)	
Customer Supplied Containers / Conteneurs fournis par le client	0

Entire Mailing / Envoi complet

Product / Produit	Cost Centre / Référence centre de coûts	Reference / Référence	Deposit Date / Date du dépôt	Pieces / Articles	Weight / Piece / Poids / article	\$ / Piece / \$ / article	\$ / kg	Start Date de livr. / \$ / Piece / \$ / article	Transportation / Transport / Pieces / Articles	\$ / Piece / \$ / article	Total Cost (\$) / Total des frais (\$)
00005			2015/08/14	7,060	55.00 g	\$0.18100			7,060	\$0.0100	\$1,348.48
00005			2015/08/18	16,819	55.00 g	\$0.18100			16,819	\$0.0100	\$3,174.23
00005			2015/08/21	8,911	55.00 g	\$0.18100			8,911	\$0.0100	\$1,702.00
TOTAL				32,590	1,792.45 kg						\$6,224.69

C907793028

Customer Client

Paid By Customer No. N° du client/compte
7023210

Method of Payment Mode de paiement
Account / Porter au compte

Contract No. N° de la convention

Transmitted/Transmis: 2015/08/12 10:23 EDT